



**Delaware Bicycle Council
February 5, 2003
DelDOT Administration Building**

Members Present

Don Carbaugh, Chair and New Castle County Representative
Tim Plemmons, At-large Representative
Fred Breukelman, Dept. of Public Health Representative
Laura Madara, DNREC Representative
George Heberling, DE State Police Representative
Paul Stevenson, NCC Representative
Amy Wilburn, At-large Representative
Judi Jeffers, At-large Representative

DelDOT Support Staff Present

Fritz Schranck, Deputy Attorney General
Joseph Cantalupo, Assistant Director, Division of Planning
Rose Ryodi, Administrative Assistant

Members Absent

Danna Levy, Council on Greenways & Trails Representative
Jay Kelley, DelDOT Representative
Janet Arns, Dept. of Education Representative
(Vacant) Kent County Representative
(Vacant) Sussex County Representative
(Vacant) Council on Transportation Representative

The meeting was called to order at 5:00 p.m.

I. WELCOME AND INTRODUCTIONS:

Introduction of Guests

Don C. opened the meeting with a welcome to the DBC members and to Ms. Judi Jeffers. She is Citizen at-large replacing Carl Anderson who didn't seek reappointment. Ms. Jeffers works for DNREC and has been with the State Park nine years. She runs W.Hall and Kaufman House and the Recycle division. She looks forward to working with DBC. Members in turn introduced themselves to Ms. Jeffers and welcomed her.

Council Membership Update --- Don C.

Don C. informed members that the three positions were still vacant: (1) Kent County Representative; (2) Sussex County Representative and, ~~(4)~~ (3) the Council on Transportation Representative position has been vacant for several months. Don C. also informed members that Dr. Lavallee's application was not accepted by the Governor's office because he is not

an American citizen. Dr. Lavallee still wishes to be involved in Bike affairs and to help out as much as possible to promote cycling interests. Don C. enquired from Fritz S. whether he knew of anyone from Sussex who was interested in the position. Fritz S. said he would look around. Don C. had telephoned some people with the offer of membership but had not as yet received any call back. Don C. asked Joe C. to put a flyer out in early spring to attract interested people. Joe C. agreed to advertise the vacancy in the DE website. He will also ask Ms. Bobbi Geier to help by putting the word out to interested people during her Sussex meetings. Other matters: Fritz S informed members that he could only be at the meeting for half hour as he had another function to attend. His business was brought forward. He informed members that the Legislature was in recess, not much was accomplished. A lobby person from Delmarva will be demonstrating a new bike designed with 3 speeds at 10mph, it is mainly designed for police.

II OLD BUSINESS

Web site and Newsletter --- Don C.

Don C. enquired from Joe C., DelDOT when the Newsletter would be completed. Joe C. informed members that to date, he had not received feedback from the person at DelTech who was nominated to design the Newsletter. Tim P. suggested that they find someone else to design the newsletter as time was running out. Even though there was still some time, material was needed to begin putting together a draft copy. The 2nd half of April is the kick off date for the newsletter distribution. Joe C. said that if they could not find someone to work on the newsletter they would ask someone in-house (DelDOT). Joe C. said Dave P. was the ideal person because of his experience and talent at designing, but he is very busy and could not take on the job at this time. Joe C reassured members that he would talk with the student if this did not “pan-out,” DelDOT would take on the responsibility of putting the newsletter together. There will be 2 issues a year, with the first publication sent out late April 2003. Joe C. requested that members send in any news items of interest.

News and DelDOT Organizational items --- Joe Cantalupo Paul S.

Mr. Joe Cantalupo informed members that no Bicycle/Pedestrian Coordinator position had been filled and that the position might be cut because of the Governors decision to cut over 400 permanent positions from the budget. There are two positions that need to be filled in the SR&P department, one a supervisory position, which takes precedence over the Bike/Pedestrian position. Joe C. is the contact person for questions and concerns he also reassured members that he was going to do all that he could to keep the Bike/Ped. duties operating smoothly despite the staff shortage.

New Castle Rail/Trail - I-295 Underpass --- Tim P.

Tim P. submitted a plan today. TP informed members that he met with JC and RR to discuss the underpass – they are looking into options that will enable the Rail Trail to go through and not close up the tunnels. He foresaw many hurdles to go through to complete the trail. He is appreciative with what DelDOT has done.

Public Health Fitness & Nutrition Initiative --- Fred B.

Fred B. had to leave early so he informed members that he had several items to complete before the next meeting:

- Canal walk/ride across DE Canal on May 10. Planning to meet on 2/20 @ 2 p.m. with Lt. Governor Office @ Carvel Building – Saturday to discuss the Bike Month activities.
- 2/25/03 @ 3p.m. – Lead the American Heart Association Walk at Old Church Road. Sponsored by the DE Coalition of Physical Education Activity. The agenda is Bike Month. He still needs more information.
- 3/17 - Coordinate plans on Route 1 opening with M. Ackles, DelDOT.
- Planning that Lt. Governor will lead the walk from DE City for about 14-18 miles.
- Bill Boards should be put up across the state to motivate, encourage and inform people of the bike program.

Fred B left at 6:15 p.m.

III “TASK” UPDATES

Bike Month 2003 --- Paul S.

Paul is leading the Bike Month. The meeting will kickoff at WILMAPCO to discuss design of calendar and t-shirts. He asked Joe C. whether Dave P. would be assisting with the designing of the t-shirts this year. JC informed members that because of the staff shortage, Dave P. would not have the time to spend on this project. Because of the snow blizzard the Bike Month meeting, which was scheduled for the 1st week in January was postponed to the 15th. It was hoped that the Route 1 opening in the spring - April/May could coincide with the Bike Month kickoff.

“Safe Routes to School” --- Don C., Tim P. & J. Cantalupo

JC informed members that the U of D has a \$25,000 grant offer for 5 years to DelDOT to develop guidelines to help schools with safe walking and cycling routes to school. Parsons Brinkerhoff is the consultant that DelDOT has hired to help implement the Safe Routes to Schools project, they were chosen because of the experience they have in working on the MD Bike/Pedestrian Pilot program. This project should be started by February 24 as the contract with PB expires on this date. Schools would need to apply to DelDOT for grants.

Statewide Bicycle Network

Donna said she would put the BM calendar on the website and take on the responsibility to update it weekly. Don C is still awaiting a response from Nathan Hayward’s office regarding the September ’02 letter. JC will send a note to him with copy to Ralph Reeb.

IV. “TASK” UPDATES

Bike Route Network --- Dave P. & Don C.

The NCC map is at the printers and JC is expecting delivery soon. DP will oversee the distribution.

Effective Cycling Update --- Paul S. & Don C.

Paul S informed members that he would be hosting the MS event end of April. He asked if any one had promotional items for him to distribute, JC said he had some out-dated t-shirts (92) and some DelDOT trinkets that he would give. Paul S. requested that DelDOT drop-off all donated items including maps to WILMAPCO. He will publicize events in the website and the News Journal. The Legislator’s Bike to Work Ride will either be May 7th or 14th. There will be State Park activity in Bellevue and Brandywine Creek. Joe C will be attending a county meeting next week.

V. NEW BUSINESS.

News Items -- All

Paul S. informed members that White Clay Bicycle Club would give funds up to \$1000 to purchase bike helmets. Laura M. said she would talk with other parks to have helmets available to people who needed them. Judi J. suggested that instead of t-shirts why not give flashing buttons during the opening of Route I event – they would be effective and be a safety measure in the night. DC said that t-shirts are traditional and maybe the combination would be a better compromise – he would find out the cost for both. The Bike Month event has \$3,500 budgeted.

Rumble Strips on SR1 --- JC

Sussex County Bike Safety Group is still on the issue of Rumble Strips in Route 1. Lisa Moore said she noticed an increase in Bike injuries from the legislators’ statistics which are blamed to the lack of Rumble Strips (RS) – Joe C. informed members that RS are not effective on bikes, there are many safety issues. DelDOT investigated and found that RS were not effective and there was no connection to cyclist accidents. DelDOT will note what areas are having the most accidents. Joe C. concluded with the reassurance that DelDOT is doing everything it can to encourage bicycles and pedestrians and their safety and is also promoting the DART facilities.

VI. COMMITTEE REPORTS

No committee reports.

Meeting adjourned at 7:45pm.